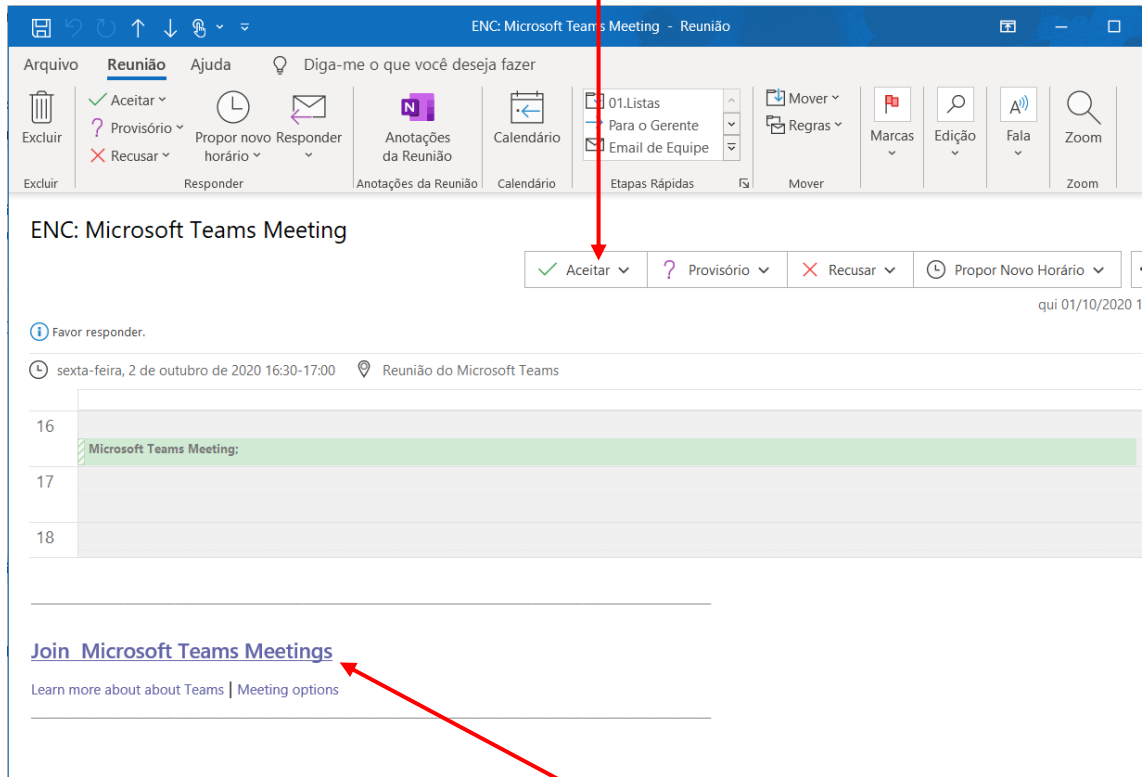


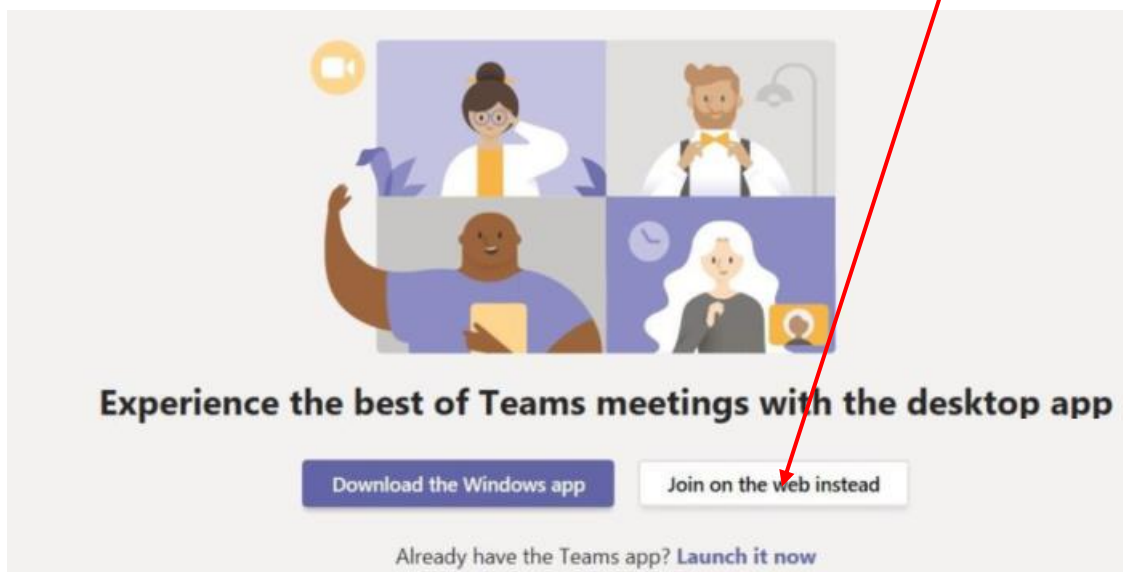
Step by step guide on how to join a Microsoft Teams Meeting as an external user:

STEP 1: Accept the Teams Meeting invite received to add it to your schedule:

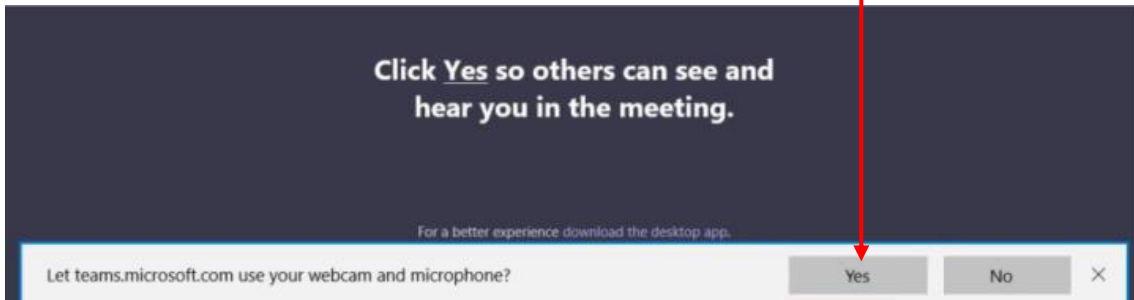


STEP 2: At the time of the meeting, click on the link [Join Microsoft Teams Meeting](#)

STEP 3: The previous link will open a page in your web browser. Click on the “Join on the web instead” button:



STEP 4: Give permission for Teams to use your camera and microphone:



STEP 5: Enter your name and click on "Join Now":

